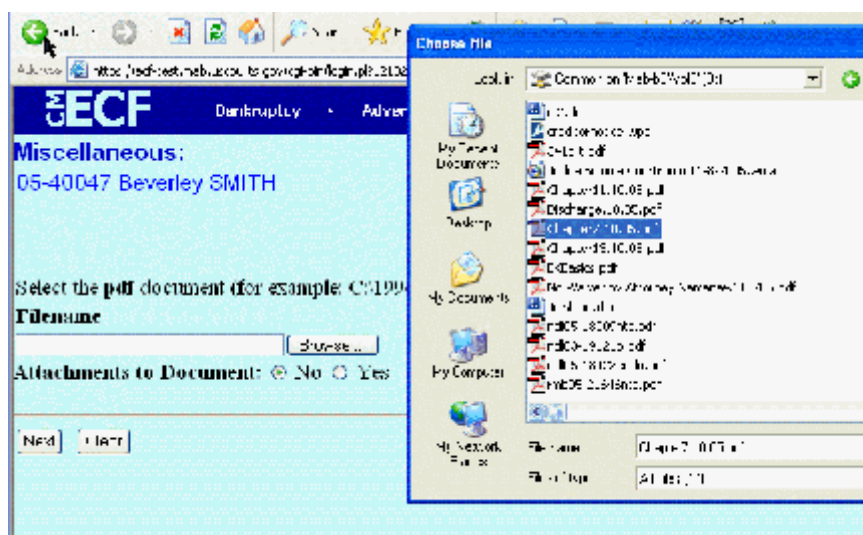




6. Select your client (the debtor) from the box and click Next.



7. Browse and attach the Statement of Monthly income.
8. To make certain you are about to associate the correct PDF file for this entry, right click on the filename with your mouse and select Open and check the document.



- Close Adobe Acrobat by clicking on the control box in the upper right hand corner of the window. If the document is correct, click open and the path will populate under Filename. Click next to continue.

10. For Chapter 7 cases, a box will appear asking whether the Presumption of Abuse Arises. Select either **MEANSNO** if the presumption did not arise or **MEANSYES** if

The screenshot shows the ECF Miscellaneous form for Case 06-10036 Thomas Train. The form is titled "Miscellaneous:" and includes fields for "Type: bk", "Chapter: 7 v", and "Office: 1 (Boston)". Below these fields, there is a section for "Presumption Arises" with two radio buttons: "MEANSNO" (selected) and "MEANSYES". At the bottom, there is a text box labeled "Enter Current Income of Individual Debtor(s):" and two buttons: "Next" and "Clear".

the presumption did arise when you completed Form 22A. Enter the Debtor's Current Monthly Income and Click next to continue.

11. Review what the entry will say and add text using the pull down menus for amendments or emergency filings or the text box for additional clarification. Click next.

The screenshot shows the ECF Miscellaneous form for Case 06-10066 Bart Simpson. The form is titled "Miscellaneous:" and includes fields for "Type: bk", "Chapter: 7 v", "Office: 1 (Boston)", and "Judge: WCH". Below these fields, there is a section for "Docket Text: Modify as Appropriate." with a pull-down menu showing "Chapter 7 Statement of Current Monthly Income and Means Test Calculation - Form 22A" and a text box for "Debtor Bart Simpson (OC, Mary)". At the bottom, there are two buttons: "Next" and "Clear".

12. This is your last chance to back out. If the entry looks correct, Click Next again and you are finished.